



HATFIELD Christian School

Training Leaders to Serve Nations

FINANCIAL CLEARANCE CERTIFICATE

TO BE COMPLETED BY CURRENT SCHOOL

(email directly to the Finance Department – finance@hatfieldcs.co.za)

PRIVACY NOTICE (TO THE HEAD/BURSAR COMPLETING THIS FORM)

This certificate form should be received by you directly from the relevant parent with their permission to supply the information requested on it. The following notice is to be read in conjunction with our Privacy Policy which can be found on the home page of our website. In order to process an application for their child to attend Hatfield Christian School, we have a responsibility to establish the parents' capacity to afford the school's fees. In order to do this we will require personal information, including the status and track record of their fee payment at the school most recently attended by their child. We respect the sensitivity of this information and will endeavour to safeguard it at all times. This information will only be used for the purposes of processing their application and we will delete this document as soon as we have decided on that. You may request at any time that we delete or update this information, or may object to the way we process it by contacting us at admin@hatfieldcs.co.za. Thank you for your time and assistance.

Name of Pupil: _____

Name of Person responsible for fee payment: _____

ID No. of Person responsible for fee payment : _____

Name of School where pupil is currently enrolled: _____

Have there been any problems with payment? _____

Annual Fees for _____ (Year) R _____

Fees paid to date R _____

Fees outstanding R _____

Comment:

This is to certify that the above person has paid the school fees as indicated.

Signature of Head/Bursar

Date

I understand that enrolment is contingent upon financial clearance from the previous school. Therefore, and in line with the school's current privacy policies pertaining to the processing of personal and credit information in accordance with the National Credit Act No. 34 of 2005 ("NCA") and the Protection of Personal Information No. 4 of 2013 ("POPIA"), I authorise that my credit information may be processed only for purposes of obtaining financial clearances as stated herein above

Parent 1

Parent 2

Third Party